

“Vive Arts and Crafts fairs” organised by “vive” Terms and Conditions for making a booking and selling at our fairs.

1. Payment for bookings to be made in advance of the fair by cheque, payable to “Vive” at least 14 fourteen working days before the fair (Bookings subject to availability) Receipts will be issued at the fair. If you require one posting to you please enclosed a S.A.E.
2. Cancellations within fourteen days of the fair commencing will result in loss of payment. Cancellation prior to the 14 working days will receive a full refund less £5 to cover administration costs. Please make a note of the craft fair dates and craft you book so that you don’t forget!
3. Crafters and Artists must agree on what products they will sell at time of booking. If you craft is not mentioned on the booking form do not display it. Also if it has been rejected by the organiser for whatever reason, do not display it. Primary crafts have preference over secondary crafts when booking (This is due to people with multiple crafts) No external projects or items for sale must be displayed at the fairs i.e. holiday homes.
4. We reserve the right to cancel any bookings at **any point in time**, for any of the following reasons:-
 - i. for any action likely to bring the “Vive Arts and Crafts” fairs into disrepute
 - ii. for selling goods that are outside the “Vive Arts and Crafts” fairs remit relating to the type of products that can be sold at said fair. Following comments and queries made in 2009 by crafters. In 2010 The majority of the items must be hand made by the vendor for the fairs. A small percentage (Less than 10%) of your stall can include quality purchased goods related to your craft, these will be allowed if they meet high standards and are passed by the organiser. For example picture frames / pen fittings / Glass & candles for wood turned items etc. If in doubt please ask. Please note I do allow a specific fair trade stall to attend. I aim to maintain that all these fairs show a varied selection of quality creative work to the public.
 - iii. for presenting craft work or products outside the general description agreed upon at time of the booking and removing said items.
 - iv. for sellers who repeatedly cancel and/or change their bookings. We arrange crafters according to their products to reduce duplication of goods, thus we may have turned down possible bookings to accommodate the first crafter or artist to book.
 - v. any action that disrupts the smooth running of the event or causes friction and animosity with fellow crafters/artists or in any way endanger the well being of the public.
 - vi. failure to produce a **copy** of your current Public Liability Insurance certificate for the organiser.
 - vii. failure to comply with Trading Standards regulations.
5. In respect of food and respect to other crafters, strong smelling foods such as curries and fish and chips will not be allowed into the venue. Please arrange cover for your stand while you are away from it.

Terms and conditions continued.

6. Cancellation of a fair that is outside of our control will lead to crafters and artists having their stand money refunded. As a condition of booking with us our liability is solely confined to the refund of money paid to us for said booking.
7. All sellers are responsible for their own actions in reference to the safety of others and the general public. Therefore it is a requisite that you have Public Liability insurance and that you give the organiser a copy of your current certificate, before your first fair. Please ensure your electrical equipment is fully checked before use at a fair and that you assess your stand in respect of health and safety as well as presentation. Table coverings / cloths to cover the front and side of the tables to the floor as first appearances are important!
8. All venues are strictly no smoking.
9. It should go with out saying, but no poaching of customers when they are in front of other craft stands. Please also be polite to customers – rudeness will not be tolerated. If you have a problem please draw the attention to the organiser.

The above Terms and Conditions are in place to ensure that “Vive Arts and Crafts fairs” organised by Vive, maintain the high level of goods for sale made by the sellers, the safety of others and the general public and the pleasurable shopping experience for the customer.

Completed Booking forms / Public Liability Insurance copy and Cheques (Payable to “Vive”) are to be sent to the following address. (If a stall fee receipt is required before the fair, please also include a S.A.E)

**Paul Franklin,
34 Albany Road,
Harrogate
North Yorkshire
HG1 4NS**